

## Report of the Chair

### Scrutiny Programme Committee – 14 March 2016

#### CABINET MEMBER QUESTION SESSION

<b>Purpose</b>	To enable the committee to question Cabinet Members on their work. The committee's questions will broadly explore priorities, actions, achievements and impact in relation to areas of responsibility.
<b>Content</b>	The following Cabinet Member will appear before the committee to participate in a question and answer session: <ul style="list-style-type: none"><li>• Councillor Andrea Lewis – Cabinet Member for Next Generation Services</li></ul>
<b>Councillors are being asked to</b>	<ul style="list-style-type: none"><li>• Question the Cabinet Member on relevant matters</li><li>• Make comments and recommendations as necessary</li></ul>
<b>Lead Councillor(s)</b>	Councillor Mary Jones, Chair of the Scrutiny Programme Committee
<b>Lead Officer(s)</b>	Dean Taylor, Director – Corporate Services
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#### 1. Introduction

- 1.1 One of the most important roles that scrutiny carries out is holding the council's cabinet to account. The cabinet is made up of the Leader and 9 additional councillors, appointed by the Leader, who are allocated specific responsibilities.
- 1.2 By acting as a 'critical friend' scrutiny has the opportunity to challenge the cabinet and individual cabinet members on their actions and monitor performance in relation to their areas of responsibilities.
- 1.3 Cabinet Member Question Sessions have become a feature of committee meetings over the past 3 years. At least one cabinet member is scheduled to appear at each committee meeting, ensuring all 10 Cabinet Members appear before the committee over the course of a year, in order to ask questions on their work. Questions will focus on their priorities, actions, achievements and impact.

## 2. Cabinet Member Question Session

2.1 The following Cabinet Member will appear before the committee:

- a) Councillor Andrea Lewis – Cabinet Member for Next Generation Services

Within this Cabinet portfolio, Councillor Lewis is responsible for:

- a. Council House Management
- b. Council House Repairs
- c. Housing Policy, Affordable Housing & Housing Options
- d. Housing Renewal Schemes
- e. Housing Renewals and Adaptations
- f. Welsh Housing Quality Standard (WHQS)
- g. Community Building & Asset Transfer
- h. Identify & implement new Commercial Models
- i. Deliver income from new Commercial Models
- j. Councillors Delegated Budget Schemes
- k. Improve Procurement Frameworks
- l. Energy Schemes
- m. City Deal (Link with Enterprise, Development & Regeneration)
- n. District Heating Schemes
- o. Sheltered Housing (Link with Adults & Vulnerable People)
- p. School Building Programme - Quality in Education (QEd) 2020
- q. Lead elements of Sustainable Swansea

2.2 The Cabinet Member has provided some 'headlines' in relation to portfolio objectives to help the committee focus on priorities, actions, achievements and impact (see **Appendix 1**).

## 3. Approach to Questions

3.1 At the Cabinet Member Question Sessions the committee will generally ask cabinet members about:

- priorities / objectives
- specific activities and achievements, progress against policy commitments, key decisions taken, and impact / difference made
- headlines on the performance of services and the key targets monitored to measure improvement and success
- their engagement with service users / public and what influence this has had
- what they hope to achieve over the next 12 months and challenges (e.g. resources / budget)
- key decisions they are expecting to take to Cabinet over the next year
- interactions with scrutiny over the last year, and whether there is any specific scrutiny activity they would welcome

3.2 Cabinet Members will be invited to make introductory remarks before taking questions from the committee. Following the session the chair will write to the Cabinet Member in order to capture the main issues discussed, views expressed by the committee, and any actions for the Cabinet Member to consider.

3.3 If the committee wishes to conduct more detailed scrutiny of any of the issues raised during this item then this should be agreed through the normal work planning process and planned for a future meeting. This will also allow proper time for preparation.

#### **4. Previous Correspondence with Councillor Lewis**

4.1 This will be the first time this new portfolio is being discussed by the Committee and Councillor Lewis' first appearance for questions since her appointment in September 2015.

4.2 Other contact with Councillor Lewis by scrutiny over the last year:

- Local Service Board Scrutiny Performance Panel – she provided an overview of her portfolio's role within Older People's Independence e.g. sheltered housing and disabled adaptations and advice and support regarding housing.
- Welsh Housing Quality Standard Scrutiny Working Group – she attended as lead Cabinet Member.

#### **5. Other Questions**

5.1 For each Cabinet Member Q & A Sessions the committee invites members of the public and other scrutiny councillors (not on the committee) to suggest questions.

5.2 On this occasion no questions were received.

#### **6. Legal Implications**

6.1 There are no specific legal implications raised by this report.

#### **7. Financial Implications**

7.1 There are no specific financial implications raised by this report.

Background Papers: None

Legal Officer: Wendy Parkin

Finance Officer: Carl Billingsley